

# KEEPING YOUR DETAILS UP TO DATE

Keeping your details up to date **IS VERY IMPORTANT**.

When the bank sends information to you, they will send it to the most recent contact details they have for you.

If these details change and you do not tell the bank straight away, you might not receive information that could be important – or it could fall into the wrong hands.

The details that must be always updated if needed are as follows:

- home or correspondence address
- email address
- landline phone number
- mobile phone number.

It is very important that you also keep the bank informed if there are any changes to your situation, personal details or any other important changes that are relevant to the bank – for example, if you:

- change your name
- change your nationality
- move to another country
- change the way you sign your name.

If you do not keep all your details up to date, this might affect your eligibility for your bank accounts.